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DOCUMENT TITLE:
EMDB+ User Manual.

ABSTRACT

Summary of Document Purpose and Scope

This document contains EMDB+ User Manual

Revision Record

Write Initial & Surname in full in the last 4 columns (e.g. A. N. Other). Signatures not required in this page.

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Rev.	Date	Reason for Issue	Prepared by (Contractor)	Checked by (Contractor)	Approved by (Contractor)	Company Approval

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Hold Nr..	Section	Description of Hold
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Revision Tracking

Specify significant changes from previous revisions of the document.

Rev.	Date	Description of Revision
P01	07/07/2005	



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1. INTRODUCTION

Add text only if required.

1.1 PURPOSE AND SCOPE

The purpose of this document is to explain EMDB+ feature and functioning.

This document shall apply to EMDB+ Application, the web site location is <http://emdbplus.miap.it>.

1.2 DISTRIBUTION AND INTENDED AUDIENCE

State whether the document should be available to all, or to a restricted audience, and if so, why.

Unless otherwise authorized by Agip KCO, the distribution of this document is confined to Agip KCO and authorized Contractors.

1.3 DEFINITIONS, ACRONYMS AND ABBREVIATIONS

1.3.1 General Definitions

The **Company** is the party, which initiates the project and ultimately pays for its design and construction. The Company will generally specify the technical requirements. The Company may also include an agent or consultant authorized to act for, and on behalf of, the Company.

The **Contractor** is the party, which carries out all or part of the design, engineering, procurement, construction, commissioning or management of a project, or operation or maintenance of a facility. The Company may undertake all or part of the duties of the Contractor.

The **Supplier (Manufacturer/Vendor)** is the party, which manufactures or supplies equipment and services to perform the duties specified by the Contractor.

The word **shall** is used to indicate that a provision is mandatory.

The word **should** is used to indicate that a provision is not mandatory, but recommended as good practice.

1.3.2 Specific Terms, Definitions, Acronyms and Abbreviations

Include, in alphabetical order, specific terms, definitions, acronyms and abbreviations used in this document.

Term / Acronym / Abbreviation	Explanation / Definition
EMBD +	“+” integrated project official DB
DCT	Data Collection Team
SPF	Smart Plant Foundation
PIM	Plant Information Management
I-PODE	Internet Purchase Order Deliverable Expediting
PRC	Permitting and Regulatory Compliance
DC/QC	Quality Control Team
ICSS	Integrated Control Safety System
MiapRE	Miap Reverse Engineering
Facility	A valid IMIS Sub-Project code used to identify the contractor that own and submit the tag numbers.

1.4 REFERENCE DOCUMENTS AND LINKS

State the document numbers and titles for documents/bibliography referred to within this document. In case of Internet or Intranet sites specify the link in Document Number and the Description in Title.

Unless specifically designated by date, the latest edition of each publication shall be used, together with any amendments/supplements/revisions thereto.

Ref.	Document Number / Link	Title / Description
(1)	KE01-00-000-AK-A-PR-0660-000	Pim File Format Specification.
(2)	KE01-00-000-AK-A-PS-0001-000	ITEM NUMBERING AND CODING PROCEDURAL STANDARD.
(3)	GE00-AKS-K63-LS-0001-000	Data Requirement Definition.
(4)	KE01-00-000-AK-A-PS-0002-000	Facility Functional Unit Numbering
(5)	E01-00-000-AK-A-PS-0003-000	Material coding Procedure
(6)	KE01-00-000-KD-P-ST-0001-000	Piping specification

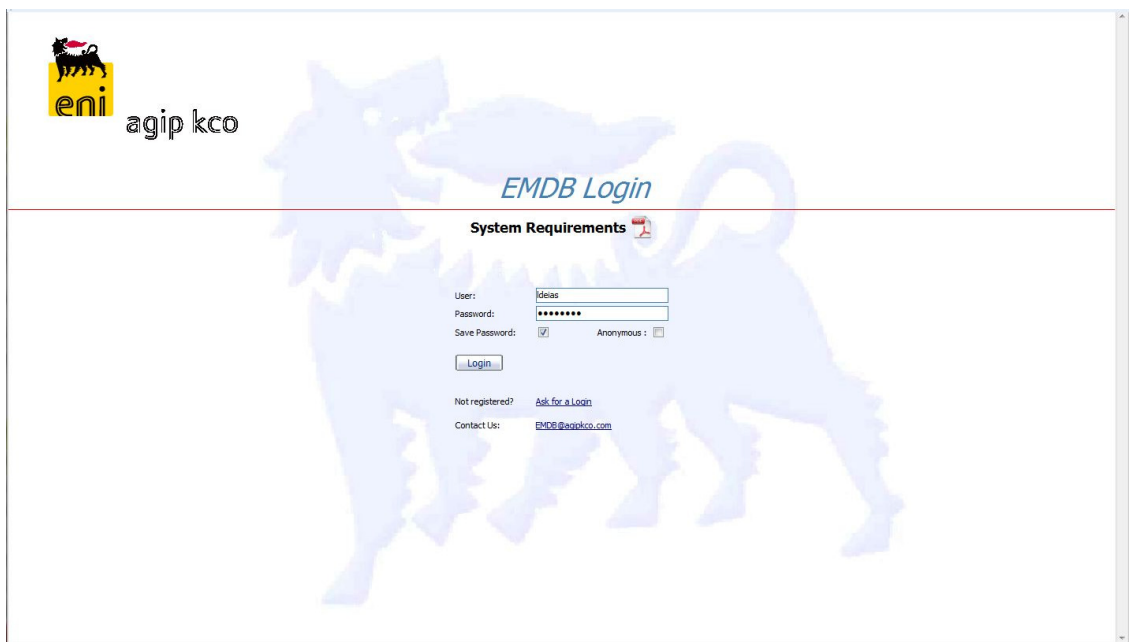
2. LOGIN

At login the user has the possibility to use User Name and Password previously provided by KCO or to login as “Anonymous” (User Name and Password are not required).

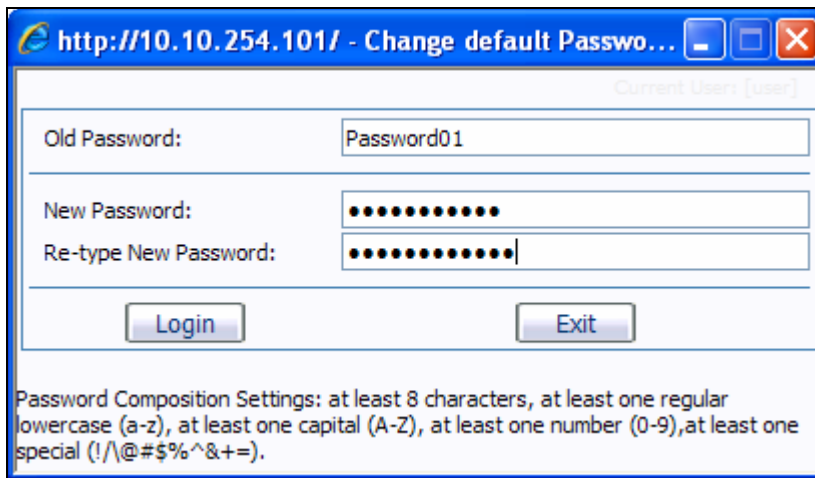
Once selected the Anonymous check-box the User and Password fields will be disabled.

Users from the KCO intranet will be granted Anonymous access as AKCOAnonymous; privileges for both groups are defined by the Supervisors.

AKCOAnonymous will have access to the database congaing only the BV layer.



When using credentials, at the first login the password is Password01 for all users; once clicked the Login button, the user will be asked to change the password, setting his own password.



Here below the EMDB+ security password policy:

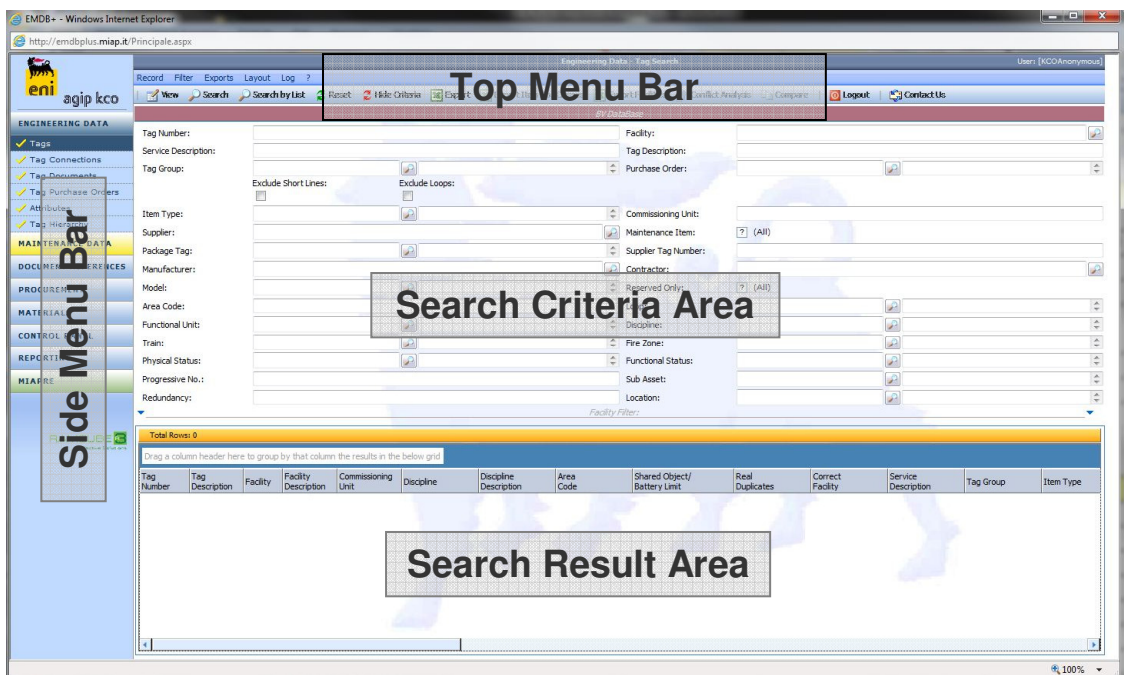
1. Password length: 8 characters minimum, 20 characters maximum
2. Password structure, 3 of the following 4 criteria has to be included: at least one upper case, at least one lower case, at least one number, at least one of the following special characters !/\@#\$%^&+=

Once the user has logged the first time, he can choose to save his credential in order to automatically login the subsequent times.

3. MAIN CONTROL BOARD LAYOUT

The Main Control Board is the starting point for every user action.

From the Main Control Board the user can choose an item from the Side Menu Bar; can input query criteria in the Search Criteria Area; can perform specific actions using the Top Menu & Button Bar and finally can view the query results in the Search Result Area.



Side Menu Bar

The Side Menu bar allows the user to select:

- Engineering and Maintenance Items (e.g. Loops, Tags, ...)



- Maintenance Data (e.g. Corrective Maintenance, Criticality Analysis, Job Plans, ...)
- Document References (e.g. Certificates, Documents, ...)
- Procurements (e.g. Company, Contracts,...)
- Materials (e.g. Models, Spare Parts, ...)
- Control Panel (e.g. Query List...)
- Reporting Items (e.g. Batch Processes, Plant Tree, ...)
- MiapRE (e.g. Code Validation)

3.1 TOP MENU BAR

In the Top Menu Bar the user can find all the functionalities available for the specified type of item selected from the Side Menu Bar (e.g. View, Search, Export, Logout ...).

3.2 SEARCH CRITERIA AREA

In this area the user can find all the fields that can be used to query the records of the current type of item.

Search criteria Area can be hidden or shown using the buttons  ,  in the toolbar.

The user has the possibility to narrow down the search criteria to be applied using, when available, the button “Search by List”. See par 6.2 on how to manage the Query List.

The screenshot shows the EMDb+ software interface. At the top, there is a navigation bar with options like Record, Filter, Exports, Layout, and Log. Below this is a toolbar with buttons for View, Search, Search by List, Reset, Hide Criteria, Export, and Logout. The main area is divided into a left sidebar with menu categories (ENGINEERING DATA, MAINTENANCE DATA, DOCUMENT REFERENCES, PROCUREMENT, MATERIALS, CONTROL PANEL, REPORTING, MIAPRE) and a central search criteria area. The search criteria area contains various input fields for filtering records, such as Tag Number, Service Description, Tag Group, Item Type, Supplier, Package Tag, Manufacturer, Model, Area Code, Functional Unit, Train, Physical Status, Progressive No., and Redundancy. Below the search criteria, there is a table with the following columns: Tag Number, Tag Description, Facility, Facility Description, Commissioning Unit, Discipline, Discipline Description, Area Code, Shared Object/Battery Limit, Real Duplicates, and Correct Facility. The table displays a list of records for pressure transmitters and level transmitters. At the bottom, there is a status bar showing 'Total Rows: 260 of 260' and 'Displayed records: 1 - 50 of 260'.

Tag Number	Tag Description	Facility	Facility Description	Commissioning Unit	Discipline	Discipline Description	Area Code	Shared Object/Battery Limit	Real Duplicates	Correct Facility
B4-3651-EPT-493	Pressure Transmitter	B05A	RGI Compressor Barge	365-CL476	I	INSTRUMENTATION & CONTROLS	PT			
B4-3651-EPT-446	Pressure transmitter	B05A	RGI Compressor Barge	365-CL476	I	INSTRUMENTATION & CONTROLS	PT			
B4-3651-EPT-429	Pressure transmitter	B05A	RGI Compressor Barge	365-CL476	I	INSTRUMENTATION & CONTROLS	PT			
B4-3651-LT-495	Level transmitter	B05A	RGI Compressor Barge	365-CL476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-498	Level transmitter	B05A	RGI Compressor Barge	365-CL476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-EPT-471	Pressure transmitter	B05A	RGI Compressor Barge	420-CL733	I	INSTRUMENTATION & CONTROLS	PT			
B4-3651-LT-404	Level transmitter	B05A	RGI Compressor Barge	365-CL476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-601	Level transmitter	B05A	RGI Compressor Barge	365-CL476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-605	Level transmitter	B05A	RGI Compressor Barge	365-CL476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-561	Level transmitter	B05A	RGI Compressor Barge	400-CL025	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-402	Level transmitter	B05A	RGI Compressor Barge	365-CL476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-410	Level transmitter	B05A	RGI Compressor Barge	365-CL476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-493	Level transmitter	B05A	RGI Compressor Barge	365-CL476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-505	Level Transmitter	B05A	RGI Compressor Barge	365-CL476	I	INSTRUMENTATION & CONTROLS	LT			

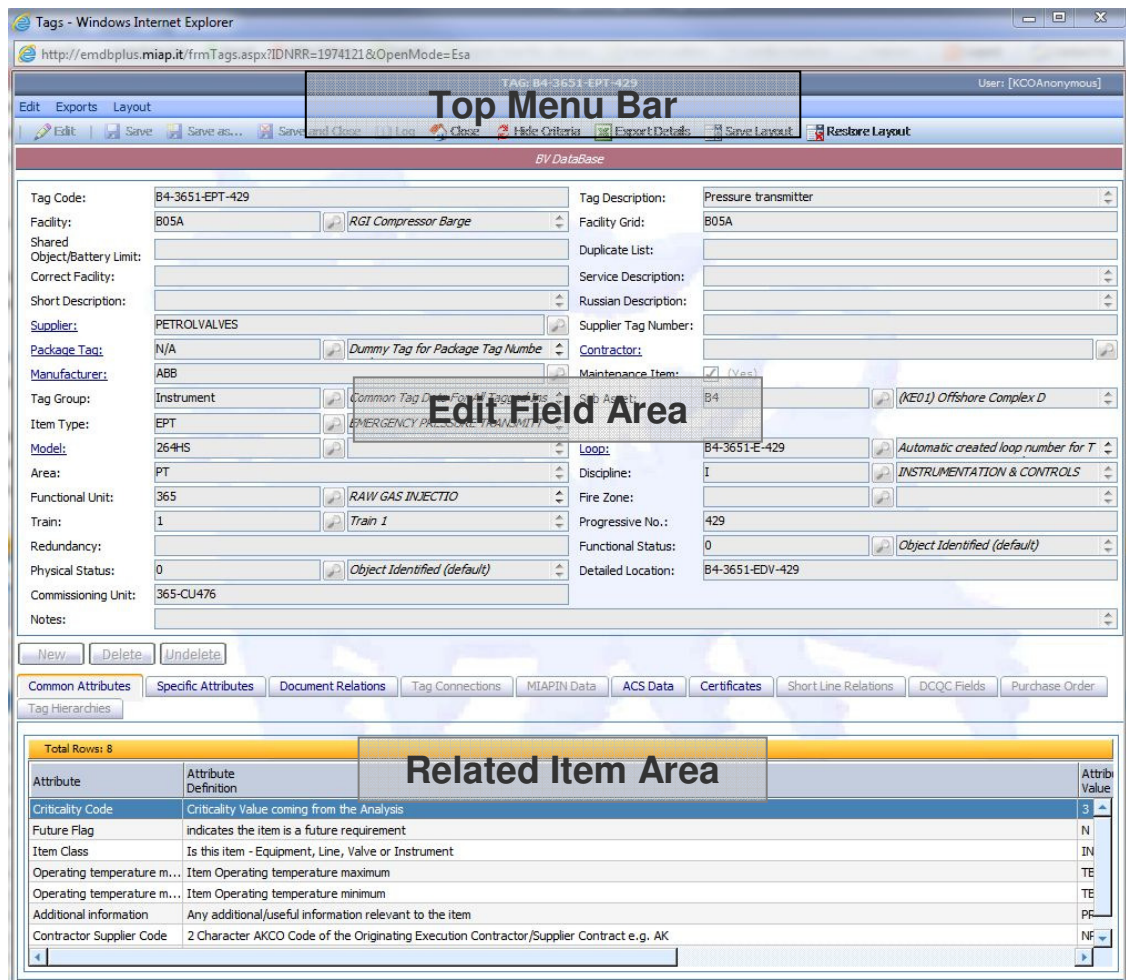
Tag Number	Tag Description	Facility	Facility Description	Commissioning Unit	Discipline	Discipline Description	Area Code	Shared Object/Battery Limit	Real Duplicates	Correct Facility
B4-3651-EPT-443	Pressure transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	PT			
B4-3651-EPT-446	Pressure transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	PT			
B4-3651-EPT-429	Level transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-495	Level transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-498	Level transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-EPT-471	Pressure transmitter	B05A	RGI Compressor Barge	420-CU733	I	INSTRUMENTATION & CONTROLS	PT			
B4-3651-LT-404	Level transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-601	Level transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-561	Level transmitter	B05A	RGI Compressor Barge	400-CU025	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-402	Level transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-410	Level transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-493	Level transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-505	Level Transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-606	Level transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-422	Level transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-609	Level transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-608	Level transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-LT-640	Level transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	TBA			
B4-3651-PDIT-257	Differential pressure tran...	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	PT			
B4-3651-LT-600	Level transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-PDIT-219	Differential pressure tran...	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	PT			
B4-3651-PDIT-011	Differential pressure tran...	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	PDT			
B4-3651-PDIT-093	Differential pressure tran...	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	PDT			
B4-3651-PDIT-114	Pressure differential tran...	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	TBA			
B4-3651-PDIT-227	Differential pressure tran...	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	PDT			
B4-3651-PDIT-126	Pressure differential tran...	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	PDT			
B4-3651-PDIT-261	Differential pressure tran...	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	PDT			
B4-3651-PDIT-446	Differential Pressure Tra...	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	PDT			
B4-3651-PDIT-264	Differential pressure tran...	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	PDT			
B4-3651-LT-421	Level Transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	LT			
B4-3651-PDIT-010	Differential pressure tran...	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	PDT			
B4-3651-EPT-610	Pressure transmitter	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	PT			
B4-3651-PDIT-002	Differential pressure tran...	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	PDT			
B4-3651-PDIT-217	Differential pressure tran...	B05A	RGI Compressor Barge	365-CU476	I	INSTRUMENTATION & CONTROLS	PT			

3.3 SEARCH RESULT AREA

This area shows the list of records as the result of the query action

4. DATA INPUT FORM LAYOUT

Each type of item (Engineering, Maintenance, Procurement, Security) can be viewed and according to permissions also Inserted or Edited through the Data Input Form Layout



4.1 TOP MENU BAR

These bars allow the user to perform all actions available for the opened item (e.g. Edit, Save, Export Details, Close...)

4.2 FIELD AREA

This area contains the fields of the opened item.

4.3 RELATED ITEM AREA

In this area the user can find all possible items related to opened item (e.g. Documents related to a Tag, Spare parts related to a Model...)

5. COMMON FUNCTIONALITIES

5.1 DATA CONTROLS

In order to help users to get data navigation and data input experience more friendly and efficient some specific controls have been used in EMDB+ application.

5.1.1 Selection control

Each time the user has to fill in a value that is constrained to a list of permitted values, a Selection Control is used to guide this action.

In the selection control the first field identifies the Code and the second field identifies the Description.


Functional Unit: 

Code field


Description field

The user can directly write the text into the Code field:

Functional Unit:  WELLHEAD GAS INJECTION

Or, as an alternative, click on the lens button  and choose the value, or if multiple choices are available, the list of values from the list. Multiple choices can be selected using the checkboxes.

The user can also pre-filter the values in the list writing a part of the value searched into the Code field or into the Description field:

Functional Unit: 

Select a Functional Unit OK [] [X]

<input type="checkbox"/>	Code	Description
<input type="checkbox"/>	110	WELLHEAD INJECTION
<input type="checkbox"/>	111	WELLHEAD GAS INJECTION
<input type="checkbox"/>	112	WELLHEAD TREATED OILY WATER INJECTION
<input type="checkbox"/>	113	WELLHEAD WATER INJECTION
<input type="checkbox"/>	114	WELLHEAD INJECTION - SUBSEA COMPLETION
<input type="checkbox"/>	115	WELLHEAD INJECTION - SUBSEA COMPLETION

In order to view the list of allowable values the user can also put the cursor into the field and use the up and down arrow key on the keyboard.

Once the list is displayed, the user can navigate possible multiple pages using the navigation panel to Page of 

The two textboxes with the labels "Value from" and "to" can be used filter the values in the Code columns, while the textbox Page allows the user to go back and forth through the pages.

The outer arrows can be used to go directly to the first and last page of the list, while the inner ones can be used to navigate pages one by one.

To confirm the wanted values the user can:

- Click on the specific record to insert the value in the field:

Functional Unit:  WELLHEAD GAS INJECTION

- Select multiple values using the checkboxes and then using the button Ok to confirm and close the list:

Functional Unit: 

Select a Functional Unit OK [] [X]

Value from to Page of 

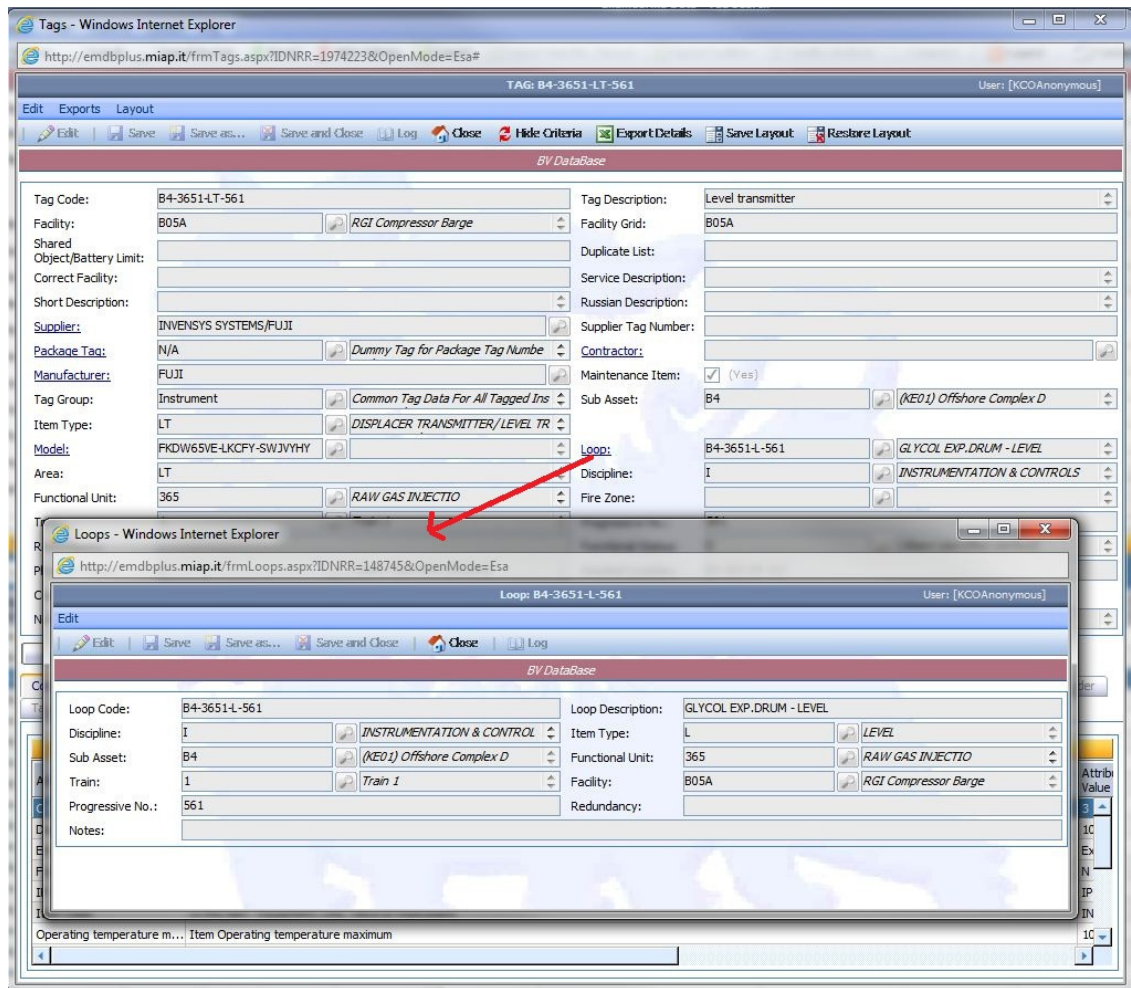
<input type="checkbox"/>	Code	Description
<input type="checkbox"/>	000	GENERAL
<input type="checkbox"/>	100	WELLHEAD PRODUCTION
<input type="checkbox"/>	105	WELLHEAD SUBSEA COMPLETION
<input checked="" type="checkbox"/>	110	WELLHEAD INJECTION
<input checked="" type="checkbox"/>	111	WELLHEAD GAS INJECTION
<input checked="" type="checkbox"/>	112	WELLHEAD TREATED OILY WATER INJECTION
<input type="checkbox"/>	113	WELLHEAD WATER INJECTION
<input type="checkbox"/>	114	WELLHEAD INJECTION - SUBSEA COMPLETION
<input type="checkbox"/>	115	WELLHEAD INJECTION - SUBSEA COMPLETION
<input type="checkbox"/>	120	CHEMICAL INJECTION
<input type="checkbox"/>	125	WELLHEAD - DRILLING
<input type="checkbox"/>	130	MANIFOLD
<input type="checkbox"/>	135	WELL SERVICING EQUIPMENT

The red button will close the list without confirming any selected value.

5.1.2 Hyper Link Label

When a field value is related to the items of another table that is managed by **EMDB+³** interface, a Hyperlink Label is used to supply the View Item features:

If the field already contains a value, when clicking on the Hyperlink Label a window with the item details will appear:

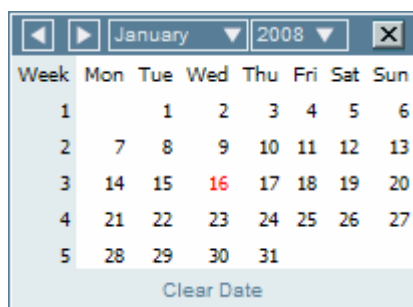


5.1.3 Calendar Control

This type of control is used to insert a date into a field that requires a value in date format.



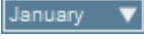
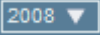
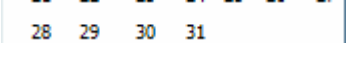
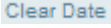



The user has to press the calendar button to open the control.



The control, when opened, shows the date in the field if present; if not, shows the current date.

The calendar navigation features are the following:

- Left Arrow button  shows the previous month
- Right Arrow button  shows the next month
- Month button  shows the list of selectable months
- Year button  shows the list of selectable years
- Calendar Days area  shows the list of selectable calendar days
- Clear Date button  empties field value
- Close button  closes the calendar

Each Item has its own search area that allows the user to look for the desired information.

Once the user has set query criteria as explained in par. 5.2.1 he has to click on Search button (or press enter) to view the query result.

5.2 DATA QUERY

5.2.1 Search Criteria

The search area contains the fields to be used to narrow down search results for specific records.

The following types of user controls are available:

- Textbox & Selection Control.

The Selection Control (explained in par 5.1.1) can help the user to choose a “text” included in a list of admissible values.

The following special character are available for advanced filtering:

- Character && (the “logic AND”)In order to search only the items which contains in a field both two texts the user has to input the “&&” in the desired field between two texts inserted (e.g. “00*&&*PA” matches with “001-PA”, “002-PA”, “003-PA”... et cetera)
- Character || (the “logic OR”)
In order to search the items which contains in a field a text or another one the user has to input the “||” in the desired field between two texts inserted (e.g. “PA||CV” matches with “PA” and with “CV”)
- Character <> (the logic NOT)
In order to search the items which doesn’t contain in a field a text the user has to input the “<>” in the desired field before a text (e.g. “<>000” matches with all texts except “000”)
- Word EMPTY

In order to search only the items which has an empty field the user has to input the “EMPTY” in the desired field

All the special characters can be used at the same time in the same field, producing complex filters.

- Calendar Control.
In order to search for a record with some criteria based on “date” field the user has to:
 1. input a date using the Calendar Control as specified in par. 5.1.3
- Checkbox Control.
In order to search for a record with some criteria based on “Yes\No” field the user has to:
 1. click on the Checkbox control one time to search for all records which filed value is “Y”
 2. click on the Checkbox control two times to search for all records which filed value is “N”
 3. click on the Checkbox control three times to search for all records which filed value is not set (neither “Y” nor “N”)

5.2.2 Result Table Navigation

The user has at his disposal the following features that help him to improve the Result Table Navigation activity:

- Data Sorting
The user can sort the records displayed clicking on the column header of the field he wants to sort by. An arrow will appear to show that record are sorted and which sorting direction is being applied (Ascending\Descending)
- Data Grouping
The user can group the records displayed dragging on the top grey area of the table the column header of the field he wants to group by. A maximum number of 4 fields can be used for hierarchical data grouping.
- Column Sequencing
The user can change the sequence of columns displayed dragging each column header in the desired position.
- Paging
If the number of records extracted exceeds the number of record displayed on each page, the result set is paginated and the user can use the following controls to navigate:
 1. Next Page Button: this button allows the user to move to the next table page
 2. Previous Page Button: this button allows the user to move to the previous table page
 3. Next Block Button: this button allows the user to move to the next block page (Blocks consists of 10 pages)
 4. Next Block List: this list allows the user to move to a specific page

5.2.3 Result table Layout Management

There are two sets of layout settings that can be managed by each user for each item.

- Sorting, Grouping and Column Sequencing
After the user has sorted\grouped records and changed the column sequence he can save this set of layout settings clicking on the Save Layout button. This layout options will be applied each time the Search functionality will be used.
Then the user shall click on Restore Layout button in order to restore the original layout settings
- Columns and Rows Displaying
In order to set the columns displayed into the Search Result Table and to decide the number of records displayed on each page, the user shall:

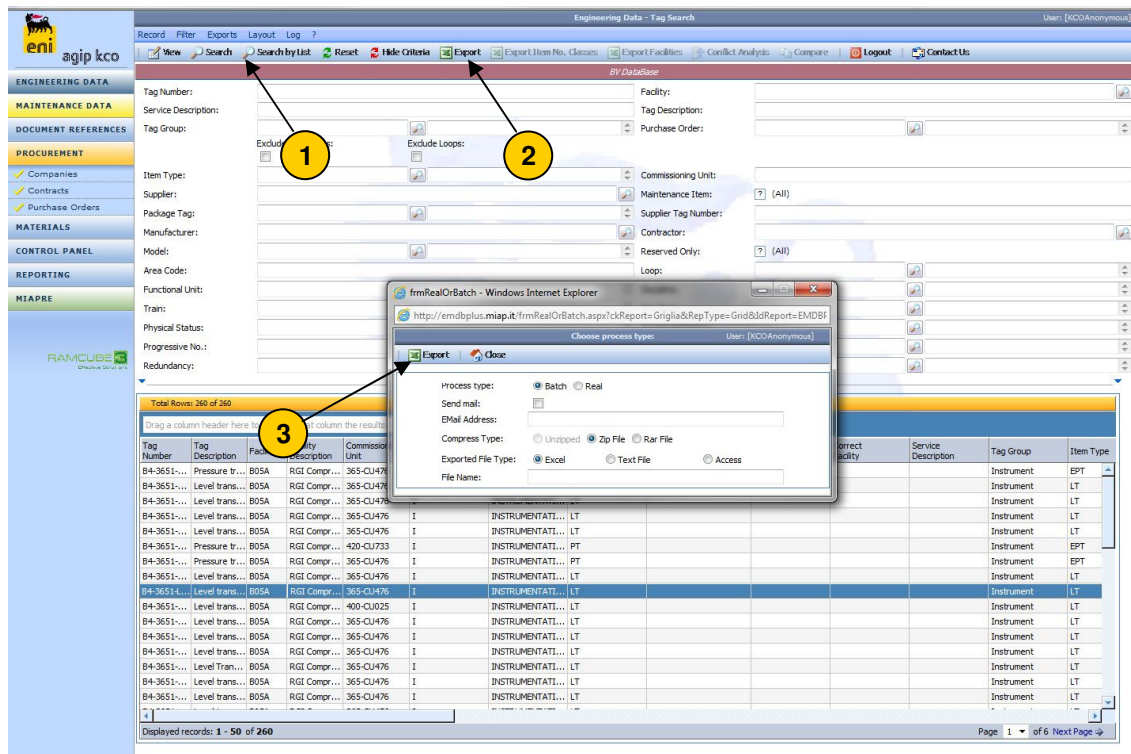
1. Click on the Grid Options menu item of the Layout Menu Voice
2. Flag the list of columns he wants to display
3. Input the number of rows displayed per page
4. Click on Save button to save these settings

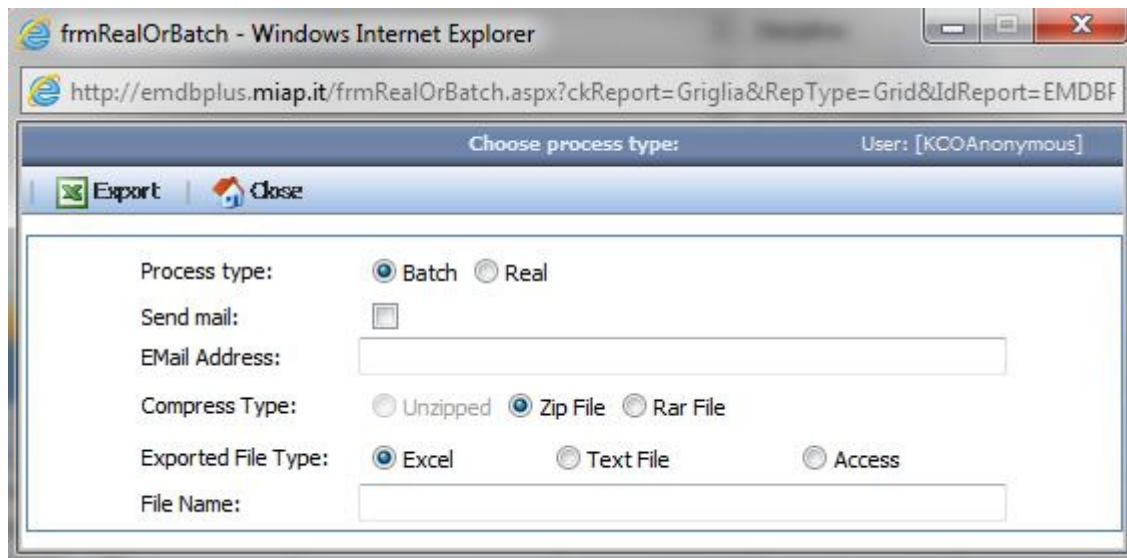
5.2.4 Data Export

This functionality allows the user to export data as a result of data query process, or as related item details.

In order to do this, the user has to:

1. Set data query criteria, and/or use the Search By List and click on Search button **1**
2. Click on Data Export button **2**
3. Choose the desired options:
 - Send mail: to be checked if the user wants the exported file to be sent to the E-mail address saved in the user profile (Available only for Batch Process).
 - Export file format: Excel, Text, Access
 - Compression method available according to the export type. Batch Process (.zip, .rar), Real time (uncompressed, .zip, .rar)
 - File name to be used instead of the standard one.
4. Click on Export Button **3**





If Access is chosen as Exported File Type then automatically the Zip File option is checked with no possibility to be unchecked.

The maximum number of records to be exported in Real Time is 3000.

6. SPECIFIC FUNCTIONALITIES

6.1 MIAPRE CODE VALIDATION.

MiapRE is the acronym for Miap Reverse Engineering. The menu item available in this section is the Code Validation. The main functionality is to validate AKCO code according the procedure listed section 1.4. Alongside to the information provided there are engineering code checks that highlight peculiar code structure combinations and also database checks that give information on code availability, status and ownership.

MiapRE gives support to the Supply Chain and serve the purpose of Tag Numbers Duplication Prevention and Tag Ownership checks. It also allows checking the engineering standards implementation for materials.

The following codes types are identified:

- Tagged Item Number.
- Non-Piping Project Standard.
- Piping Project Standard.
- Commercial Spare.
- Model Spare.
- Specific Spare Part.
- Miscellaneous Deliverables Item.
- Piping Specialty.
- Manufacturer Spools.

Codes can be checked individually or by submitting a list contained in an excel file. The excel template file is provided by clicking on the "Template Download" link. The use of the template is mandatory.



Codes are validated in terms of their structure or they are searched within catalogues that are uploaded, or in database. Catalogues are uploaded by the Automatic Update Process that retrieves files via FTP and updates database.

Here is a table that summarizes codes validation and checks.

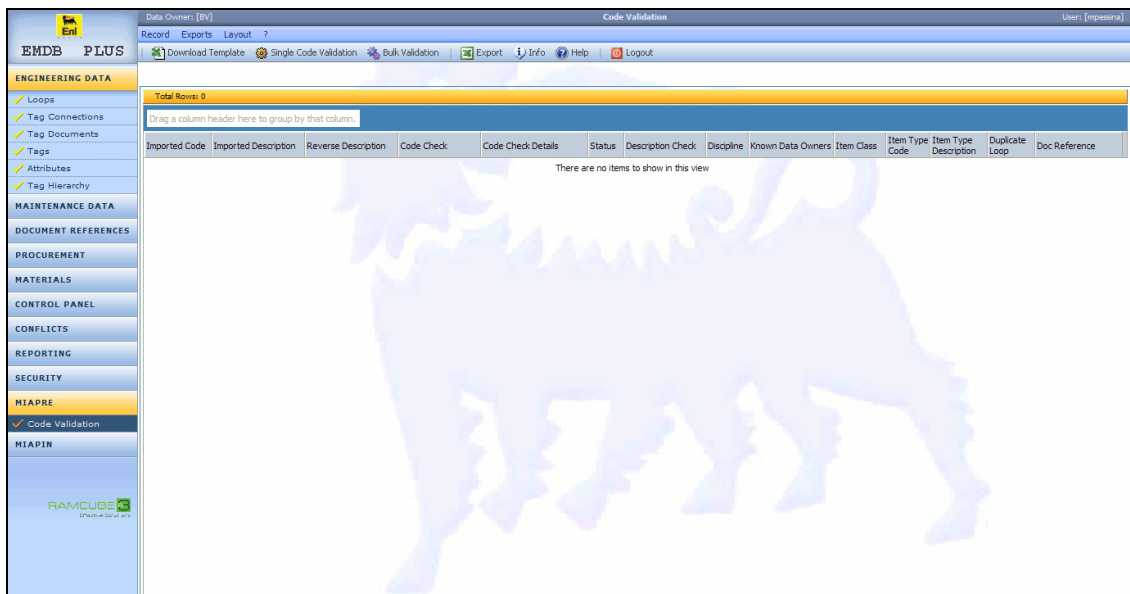
Code Type	Validation
<ul style="list-style-type: none"> Tagged Item Number. 	<p>They are validated according to the Item Numbering procedure (see section 1.4, ref. 2) and a further check is done into the EMDB+ database for tag availability and ownership.</p> <p>On Line Tagged Item Number the identification process can add warnings to the code check regarding the coherence between Commodity Class and Piping Class and the validation of the Piping Diameter.</p> <p>For the Instrument Tag a check is performed in Database showing also if the Loop Number that can be derived from the Instrument have been uploaded in EMDB+.</p> <p>The Column Doc Reference will contain the list of Documents that have been related to any combination of the Tag/Facility.</p>
<ul style="list-style-type: none"> Miscellaneous Deliverables Item Piping Specialty. 	<p>They are validated according the structure defined in the Material Coding procedure (see section 1.4, ref. 5)</p>
<p>All other codes:</p> <ul style="list-style-type: none"> Non-Piping Project Standard. Piping Project Standard. Commercial Spare. Model Spare. Specific Spare Part. Manufacturer Spools. 	<p>They are validated according to MIAP coding rule and checked against the uploaded catalogues and databases.</p>

These functionalities can be accessed according to the permissions set to the user group and also to the users that access EMDB+ as Anonymous.

6.1.1 Main Form.

The Main Form has the following specific functionality:

- Download Template: allows the user to download the template to be used in the File code validation (See section 6.5.1.1 for Template download and section 7 for Bulk Validation).
- Single Code Validation (Par 6.5.1.2) used to validate a single code.
- Bulk Validation (Par 6.5.1.3) used to validate a list of codes.
- Export: Allows the user to export the Single Code validation only in Real Time.
- Info: Shows MiapRE Information (Par 6.5.1.4).
- Help: Shows the MiapRE Manual (Par 6.5.1.5).
- Logout.



6.1.1.1 Download Template.

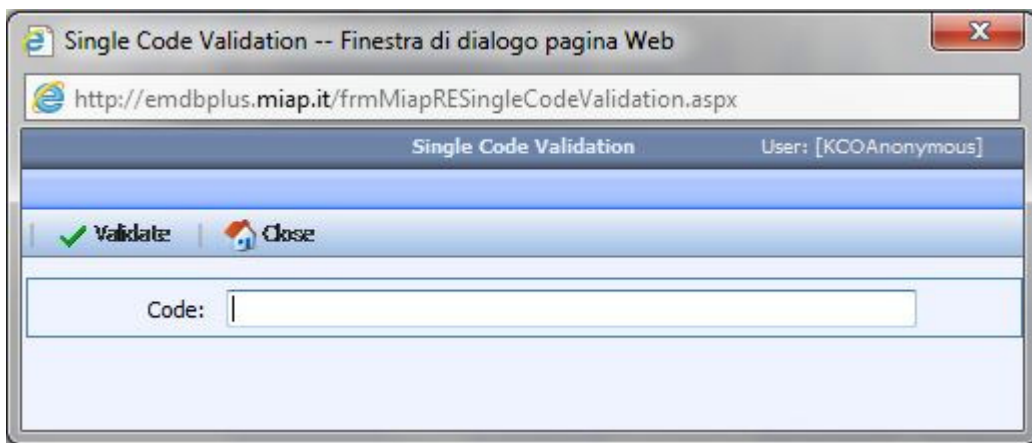
This functionality allows the user to download the excel file template to be used to validate a list of AKCO Codes. The use of the Template is mandatory.

The following steps are required:

- To click on “Download Template”
- To Save the Template in the user Hard Disk.

6.1.1.2 Single Code Validation.

This functionality allows the user to check a single code. Code can be of any of the types described in Par 6.5.



In order to submit a code the user has to:

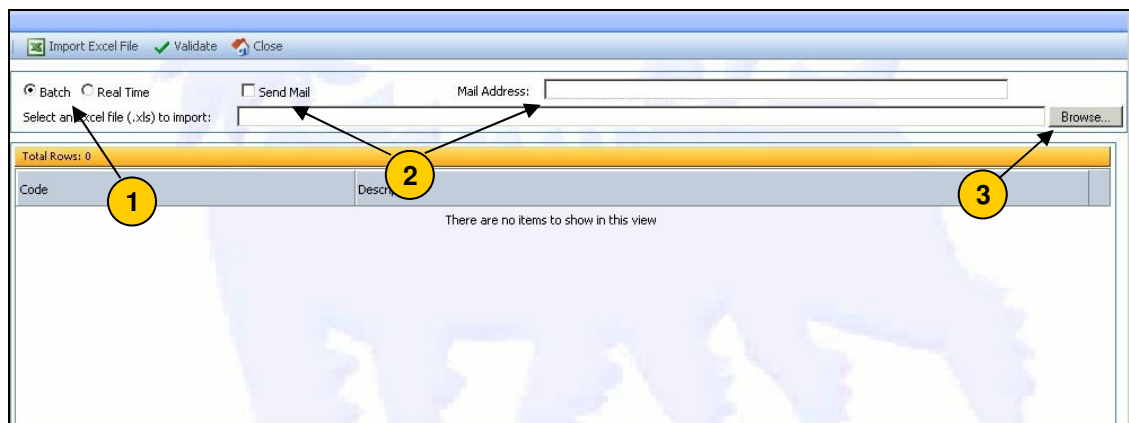
- Click on Single Code Validation from the Top Menu Bar.
- Type the code to check (copy and paste is also allowed).
- Click on the “Validate” button.

The result will be shown in the main board window and can be exported using the Export functionality available for all grids.. See Par 6.1.2 for details on the code validation result.

6.1.1.3 Bulk Validation.

This functionality allows the user to upload a list of codes for validation by means of an excel Template file (See Par 6.1.1.1 “Template Download” for details on the mandatory template to use).

Bulk Validation will open a new window.



From the opened window the user has to set the following values in order to run the process:

Batch or Real Time **1**

Send Mail and Mail Address: Available only for Batch process, when the flag is checked then an email will be sent to the specified email address. When a user is logged on with credentials then the email address will be automatically shown filled with the value saved in EMDb+. **2**

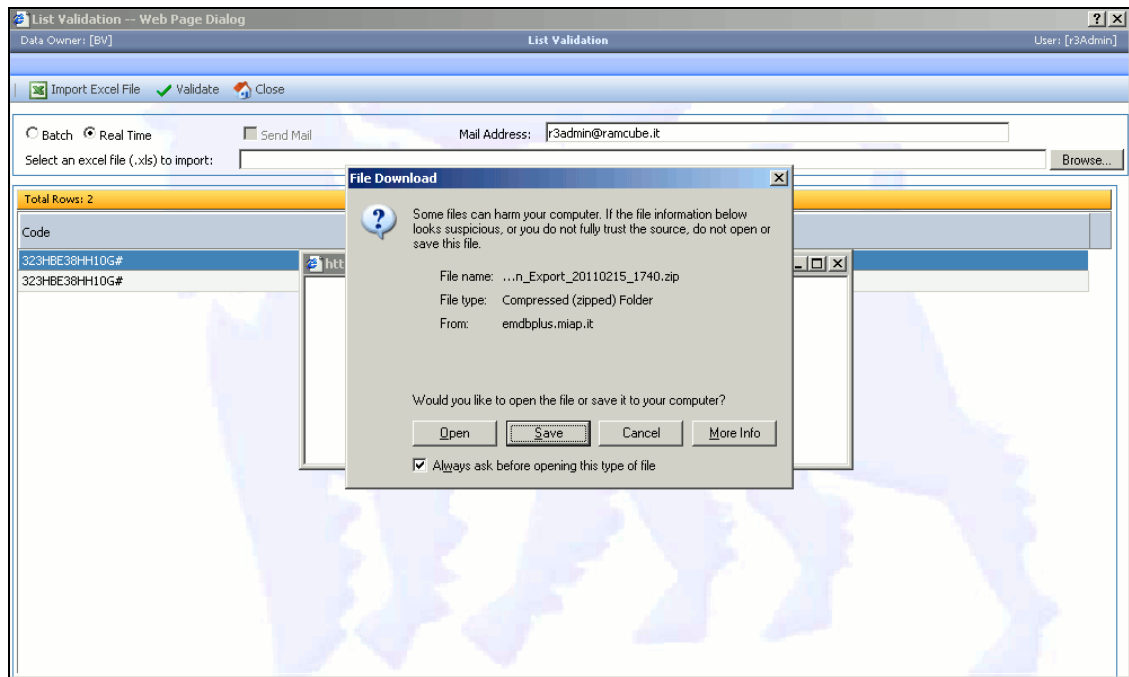
File excel to import: is the prepared template with codes that has to be uploaded in order to validate the code list. **3**

Once selected the correct parameters the user has to click on the button “Import Excel File”. If the file compliant to the Template then the content will be displayed in the grid.

To run the validation the user has to click the button “Validate”.

Batch Process: In Batch Process the result can be found under Batch Processes. If the Send Mail checkbox is checked then the user will receive one or more mail, to the specified email address in the Mail Address text box, according to the number of codes to be validated.

Real time Process: The maximum number of rows that can be process in Real Time is set in a parameter and it is 3000. Email options will not be available and once completed the result will be shown in an excel file.



6.1.1.4 Info.

This form shows MiapRE Information such as version, last modified date, last catalogue uploaded date. It also shows the versions of the Item Numbering procedure and Material Coding procedure that provides the rules on which MiapRE is based.

6.1.1.5 Help

Help allows the user to open or save a copy of the MiapRE manual as Portable Document Format (pdf).

6.1.2 Code Validation Result

The information shown in grid are:

1. Imported Code.
2. Imported Description.
3. Reverse Description.
4. Code Check.
5. Code Check Details.
6. Status.
7. Description Check.
8. Discipline.
9. Item Type.
10. Item Type Desc.
11. Loop
12. Doc. Details.
13. Warning
14. Facility
15. Doc. Reference

1. Code: is the code from the uploaded file in MiapRE.
2. Description: is the code and description from the uploaded file in MiapRE. In the single code validation the description will be empty as the user can only submit the code.
3. Rev. Engineering Description: gives engineering details on single section of the code or on the code as a whole according to the result of the process identification. In case of Tag Number, Miscellaneous Deliverables Item and Piping Specialty each section is shown with its description. In case of piping bulk, spare part or auxiliary code, it gives the AKCO description.
4. Code check: states if the code is correct or wrong. A correct code could also have a warning message which usually is a discrepancy not severe as an error. This could happen for example in case of Line Numbers that are correct from the code structure point of view but have a combination of piping class and commodity code that are not allowed.
5. Code Check Details: give the Identified rules or could give a hint of an error when a code is wrong.
6. Status: gives the Status of the code. The Status depends on the type of code. In case of Tag Numbers it can be: Available when the Tag Number is not found in EMDB + database, Terminated when it is found in the database but terminated (with the information of the Facility), or the Duplicate Status when the tag is found in EMDB + .
Except Miscellaneous Deliverables Item and Piping Specialty, all the other codes can have the following status: active/void according to the MIAP description.
7. Descr. Check: gives the Description Check. The check is based on the exact match of Piping bulk, Auxiliary and Spare part codes that should use Agip KCO given description.
8. Discipline: gives the type of code identified see Par 6.5 for the list of codes.
9. Item Type Code: gives the Item Type Code of the tag number.
10. Item Type Code Desc.: gives the Item Type Code Description of the tag number.
11. Loop: gives information on the possible corresponding Loop Code when the Code Validated is an Instrument and the Loop Code is found in EMDB+.
12. Doc. Details: gives the list of document sent for the specific Tag Code validated.
13. Warning: gives information regarded as warning during validation (e.g. The coherence check between Piping Class and Piping Diameter block for lines)
14. Facility / Doc Reference: Not in use by the Validation process.

6.2 QUERY LIST

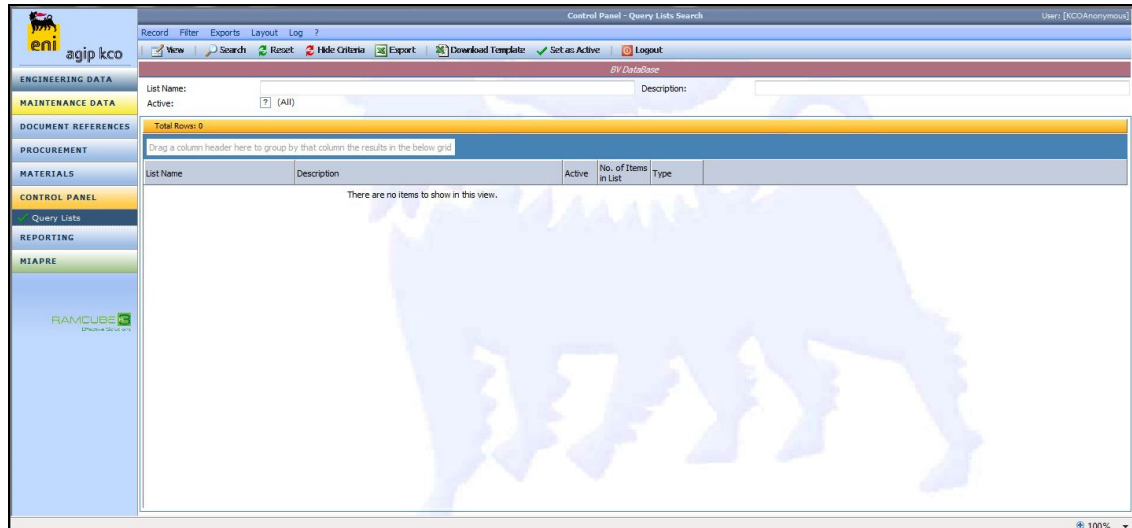
The user has the possibility to add a list of tags Facility that can be used to narrow down the filter to be applied in any of the Search Form where the button “Search by List ” is available. Multiple lists can be uploaded by only one can be active and used for filtering purposes.

From the Search form all the lists uploaded by the user can be filtered according to the search criteria.

The following functionality are available from the Search form:

Download Template: Allows the user to download the template to be used to prepare the file list to upload.

Set as Active: Allows the user to set the selected list as Active.



The list to be uploaded has to be compliant to the template available using the Download Template functionality.

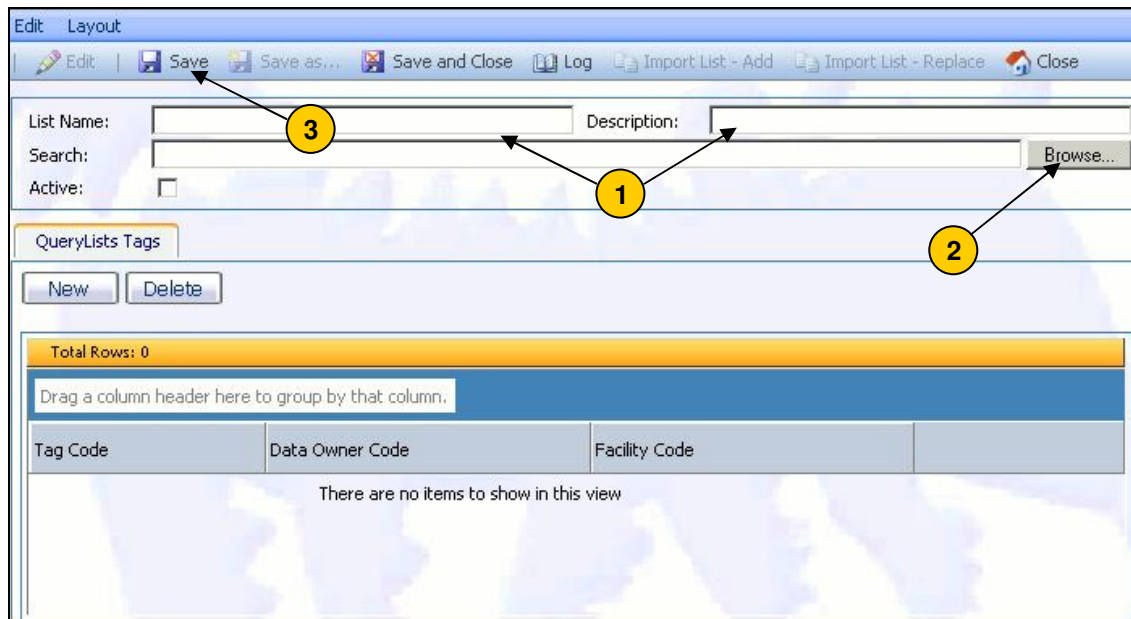
To download the excel file template to be used to upload the list the user has to:

- To click on “Download Template”
- To Save the Template.

To add a new List the user has to click on the New button and to:

- Fill the fields List Name and Description. **1**
- Locate the file to excel **2**
- Click on the button Save. **3**

The uploaded list will then be viewed in the Grid.



The following Specific functionality are also available in the form Query List:

Import List – Add: allows the user to add a list of tag to the existing list. The new rows will be appended. The rows that are duplicated will not be added.

Import List – Replace: allows the user to replace a list of tags to the existing list.

It is also possible from the grid to manage new tags to be added, and also to delete them.

7. REPORTING

7.1 PLANT TREE

This functionality shows the Plant information inserted into EMDb in the form of a tree, displaying all the relation between items.

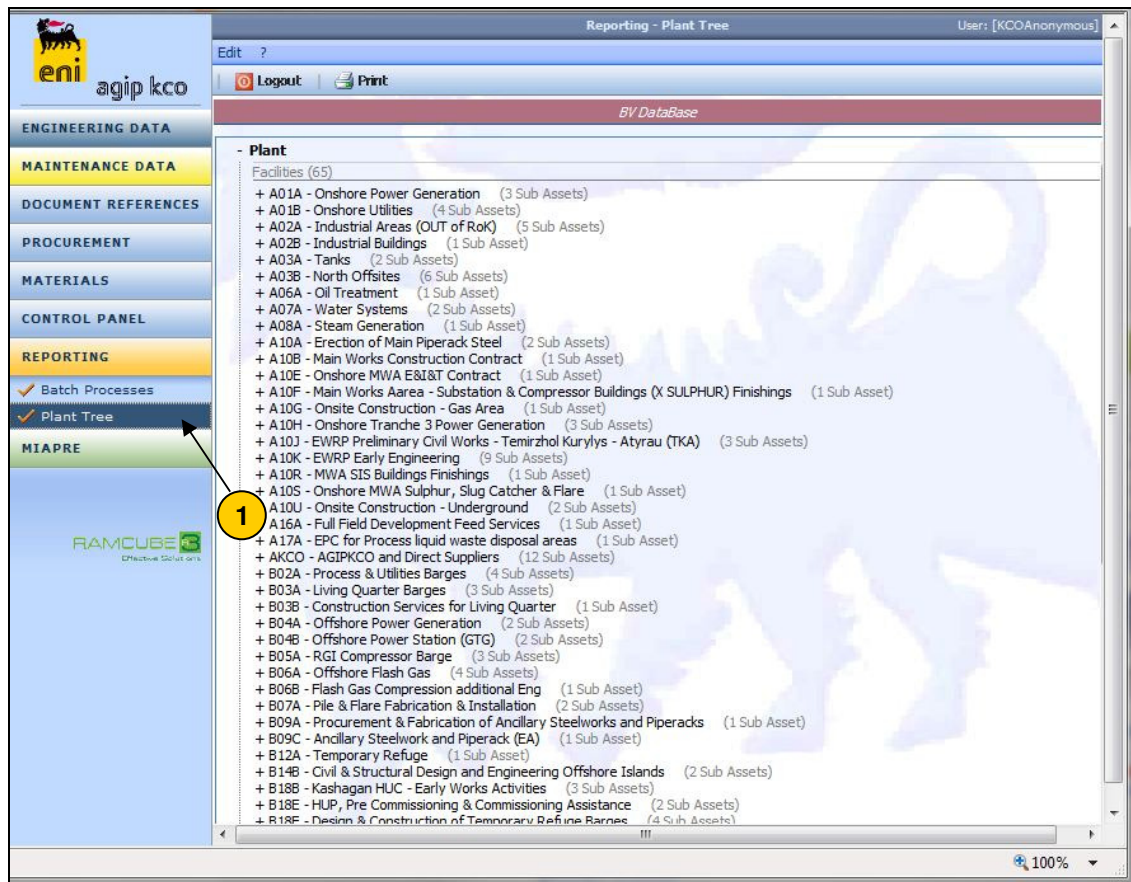
For every node, the number of children is displayed on the right.

To expand the node to show the child nodes, the user has to click on the symbol “+”.

On clicking the child node the related data input form will be displayed.

In order to browse the Plant Information the user has to :

- Click on the “Plant Tree” item on the Side Menu Bar 1

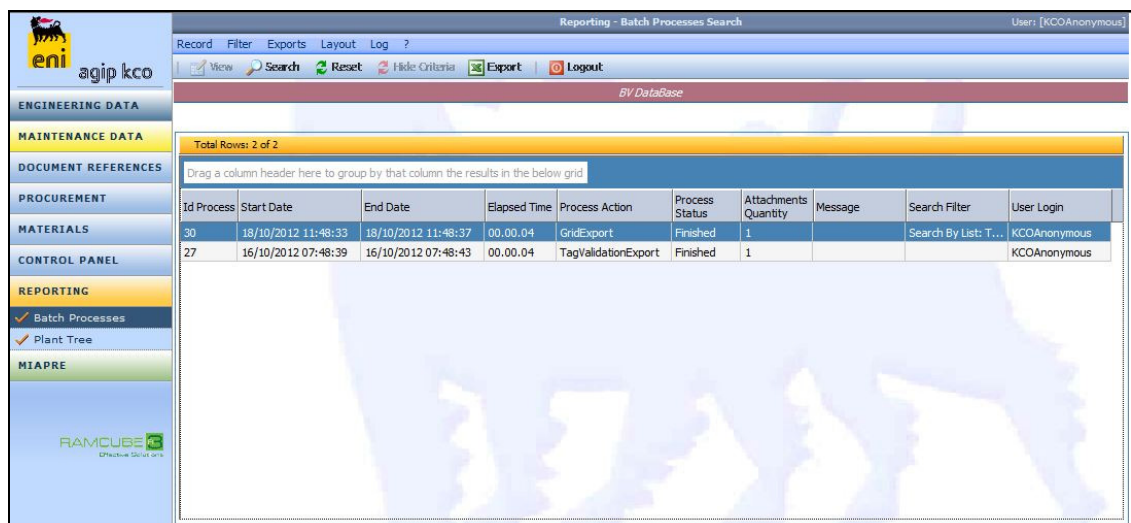


8. BATCH RESULT

8.1 BATCH PROCESSES

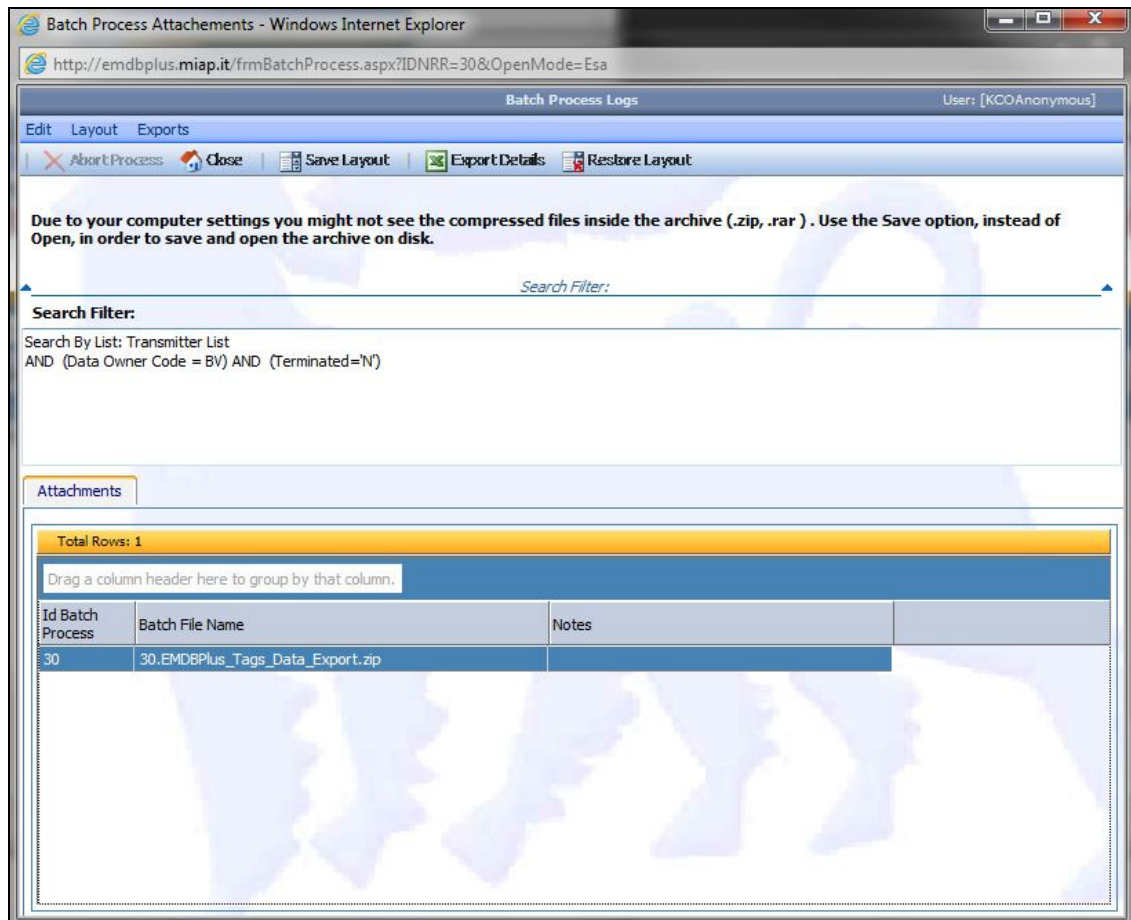
Batch Process Logs can be viewed under Reporting → Batch Processes.

The processes shown are the ones that extract data from EMDB+. According to the batch process type the result can be a specific report or a file containing a grid export.



To view the result the user has to double click on the grid the desired batch process.

A window data will then open showing the attachments.



Batch Process Attachements - Windows Internet Explorer

http://emdbplus.miap.it/frmBatchProcess.aspx?IDNRR=30&OpenMode=Esa

Batch Process Logs User: [KCOAnonymous]

Edit Layout Exports

Abort Process Close Save Layout Export Details Restore Layout

Due to your computer settings you might not see the compressed files inside the archive (.zip, .rar) . Use the Save option, instead of Open, in order to save and open the archive on disk.

Search Filter:

Search Filter:

Search By List: Transmitter List
AND (Data Owner Code = BV) AND (Terminated='N')

Attachments

Total Rows: 1

Drag a column header here to group by that column.

Id Batch Process	Batch File Name	Notes
30	30.EMDBPlus_Tags_Data_Export.zip	